



# WELL EXPERTISE

## Well Expertise Verification Report

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Enhanced Drillings Riserless Mud  
Recovery (RMR) services to  
Hemispheres

AUDITEE Enhanced Drilling	DATE 11/08/2021		
AUDIT NO. EA-2021-12	REV.NO. 01		
<b>DOCUMENT APPROVAL</b>			
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## Revision history

Revision	Date	Chapter	Reason for revision
00	21/10/2021	All	Issued for Review, incl. Enhanced Drilling
01	09/11/2021	All	Issued for Use

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# 1 Executive summary

Wellesley Petroleum (Wellesley) is planning to drill the exploration well Hemispheres 36/1-4 in PL885 using the semi-submersible drilling rig Borgland Dolphin (BGL). Planned start up is November 2021. Enhanced Drilling (EDR) is a leading provider of riserless mud return drilling (RMR) technologies and has been selected to provide RMR-services for Hemispheres. EDR's delivery is considered as critical for the upcoming operation on Hemispheres and a verification of the Company has therefore been carried out with focus on management system and operational readiness.

The verification was held at Enhanced Drilling's premises in Smålonane 16, Straume. See [chapter 3.3](#) for participation list.

The verification started with an opening meeting where Well Expertise (WE) and Wellesley shortly presented information about the companies and plans about the upcoming operation. Then EDR presented the different topics requested in the notification letter, followed up by questions from the verification team. The verification team visited the workshop and EDR personnel showed the equipment that will be mobilized for the Hemispheres operation. The verification was summarised, and findings presented in the closing meeting at the end of the day.

WE and Wellesley highly appreciate the positive atmosphere and open conversation that was experienced, and all preparation given to the verification.

The impression is that EDR has a robust HSE Management System and good organization in compliance with applicable regulations and Wellesley's project requirements. EDR gave the impression of alignment between the different disciplines and being well prepared for the upcoming job. The company also stands out as a company with innovative ideas fit for the future. In addition, the verification team would like to highlight the good work that is ongoing on Environmental, Social and Governance (ESG) matter.

The review team identified one **(1)** non-conformance, two **(2)** improvement point, four **(4)** observation and **10** actions. The findings are described in [chapter 5](#) and actions are summarized in [chapter 5.4](#).

EDR is requested to respond within two weeks of receiving this report on how they intended to handle the findings and sending Well Expertise the required information.

None of the findings are considered critical for Wellesley and the Hemispheres operation.

The verification report will be shared with DNO Norge and PGNiG Upstream as they are also contracted Well Expertise as their WM provider, and will be given access to EDR frame agreement with WE if services are required.

## 2 Introduction

A risk-based approach is applied for follow up of contractors and subcontractors, and an audit, review, and verification (ARV) plan has been established for all operations to assure the operators that critical activities and services related to their projects are following contractual and regulatory expectations.

As part of the preparations for the Hemispheres exploration well, WE together with Wellesley, performed a verification of EDR with regards to management system, organization, readiness and preparation activities, ref. Contract No. WE-DP-013. EDR's delivery of the RMR-system is considered as critical for drilling the top-hole sections on Hemispheres due to potential shallow water and gas hazards.

EDR have had several branding changes and merging processes since 1987, then starting as AGR and in 2014 becoming Enhanced Drilling. The latest merge was in 2019 with IKM Cleandrift. EDR specialize on drilling solutions and services, and have patent on RMR, EC-Drill, but also provide technologies such as kick- and loss detection (EC-monitor), Managed Pressured Cementing (MPC), and Cuttings Transportation System (CTS). The company comprises of total 110 employees, 16% of them being women.

### 2.1 Purpose

The purpose of the verification was to verify EDR's readiness for the Hemispheres drilling operation and verify compliance with contractual requirements and relevant Norwegian rules and regulations.

### 2.2 Scope

The scope covered Management system, capacity, competency, state of readiness, performance and experience transfer related to Wellesley's drilling activity on Hemispheres.

EDR was asked to present information to cover the topics summarized below, ref. [Appendix A](#):

1. Short company information/presentation
2. Introduction to EDR's Management system
3. State of readiness for Hemispheres
4. Track record and Lessons learned
5. Workshop-area visit

## 2.3 Abbreviations and Definitions

### 2.3.1 Abbreviation

ARV	Audit, Review, and Verification
BGD	Borgland Dolphin
BGL	Borgland Dolphin
CEO	Chief Executive Officer
COO	Chief Operating Officer
CTS	Cuttings Transportation System
EC-Drill	Controlled Mud Level System
EDR	Enhanced Drilling
ESG	Environmental, Social and Governance
FAT	Factory Acceptance Testing
HOCNF	Harmonized Offshore Chemical Notification Format
HSE	Health, Safety and Environment
HSEQ	Health, safety, Environment and Quality
IMP	Improvement Suggestion
KIWA	Kiwa Teknologisk Institutt Sertifisering AS
KPI	Key Performance Indicators
LARS	Launch And Recovery System
M	Minor
MA	Major
MoC	Management of Change
MPC	Managed Pressured Cementing
NC	Non-Conformance
NCS	Norwegian Continental Shelf
NPT	Non Productive Time
O	Observation
PCC	Power Control Container
QHSE	Quality, Health, Safety, Environment
RMR	Riserless Mud Recovery
S	Significant.
SDG	Sustainable Development Goals
SPM	Sic Parvis Magna - Maintenance system.
WE	Well Expertise
WEC	Working Environment Committee.
WM	Well Management

### 2.3.2 Definitions

Finding	A statement of fact made during a verification/review, which might be substantiated by objective facts
Improvement suggestion	Non-fulfilment of a requirement related to an intended or specified use (opportunities for improvement)
Non-Conformance	Non-fulfilment of a requirement
Observation	Observations of deficiencies where there is not enough available information to prove a breach of the regulations
Verification	Systematic, independent and documented process for obtaining Verification evidence and evaluating it objectively to determine the extent to which Verification criteria are fulfilled

## 3 Verification meeting

### 3.1 General

The verification meeting was held at Smålonane 16, Straume. EDR presented the requested topics and the verification team asked questions. Received documents ([Appendix B](#)) were reviewed in advance.

### 3.2 Participants

*Table 3-1 Participants in the verification 08.09.2021*

Name	Position	Company
Morten Laget	Verification Team Lead / Drilling Superintendent	WE
Christina Rødne	Auditor/ Env. & Sustainability Advisor	WE
Giacomo Bonomo	Auditor/ Senior Drilling Engineer	WE
Helge Hamre	Observer / Operations and HSEQ	Wellesley
Richard Hamre	QHSE Manager	EDR
Kjetil Lunde	CEO	EDR
Lars Halvorsen	COO	EDR
Cato Endresen	Operations Manager	EDR
Knut Ludvigsen	Project Manager	EDR
Kjetil Lavik	System Engineer	EDR

### 3.3 Verification Process

Notification letter was sent 07.10.2021. The verification was conducted according to agenda in Table 3-2.

*Table 3-2: Agenda*

Time	Agenda
09.30 – 10.00	Presentation of attendees, background for the review and general presentation of the companies (All, Part 1)
10:00 – 10:45	Introduction to EDR's Management Systems (EDR, Part 2)

10:45 – 12:00	Presentation of state of readiness (EDR, Part 3)
12:00 – 12:45	Lunch
12:45 – 13:30	Presentation of Track record and lessons learned - Equipment (EDR, Part 4)
13:30 – 14:30	Workshop visit 1 hour (All, Part 5)
14:30 – 15:00	Review Team Internal Summary (WE)
15:00 – 15:30	Review Closure Meeting (All)

## 4 Summary of reviewed topics

### 4.1 Management system and general HSE in ED

The Company was (NS)-ISO 9001:2015, 14001:2015 and 45001:2018 certified by Kiwa Teknologisk Institut Sertifisering AS (KIWA) in January 2021. EDR have established a verification plan that includes internal and external audits, and the verifications for Q1-Q3 are completed according to the plan.

DNV's Synergi is used for Offshore Safety statistics, improvement proposals and non-conformances reporting. Management of Change (MoC) is reported and stored in SharePoint. The verification team was presented a MoC used for the Hemispheres project. The MoC was related to hose change and had been risk assessed by project manager and approved by COO.

Injury and offshore statistics dated back to 2017 were shown. No personnel injury or occupational illness have been recorded since 2017, but one falling object has been reported. A safety alert for ISO twist lock was shown during the verification. Safety alerts are treated differently dependent on the potential and actual consequence. Safety alerts classified as "red" are shared on the local intranet, while safety alerts with lower potential are shared in monthly meetings.

Information about HSEQ and involvement by employees are ensured in monthly operational meetings and pre-job meetings with project manager. Evidence of introduction to the management system is available in the training portal where all employees have a personal account. With over 100 employees, meetings with the working environment committee (WEC) are held quarterly.

The COO is responsible for the operational HSEQ performance, and the CEO has the overall HSEQ responsibility for the company. Both have completed HSE course for managers. The enterprise risk register is reviewed monthly by management.

EDR reports on ESG KPI's to one of their investors, EV, and has selected several Sustainable Development Goals (SDG) and identified risks associated with the goals. EDR recognize the importance of ESG matters and will publish a more comprehensive ESG-report early 2022. About 20% of the personnel is currently working on innovation in EDR and is part of the strategy to provide services to reduce emissions.

### 4.2 Readiness and training of personnel

A kick-off meeting with EDR was held in February 2021, where EDR presented a comparison between RMR and MPC. Prior to the meeting, well and formation data was provided to EDR and was discussed in the meeting. Meeting with rig owner has been completed to exchange data sheets to ensure the same consumptions and interface. Installation plan and lay-out of Equipment have been verified by Dolphin Drilling (mechanical and electrical scope + Installation of LARS & Hose Reel Gen II). Dolphin Drilling Subsea Manager visited the EDR workshop to carry out a visual inspection in October 2021.

EDR carried out a site visit on BGL in March 2021, ref. /1/. The objective of the visit to confirm that RMR generation 2 can be installed on the rig without any modification, except welding of

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equipment. As RMR generation 2 (and 1) have been installed on BGL before, the site visit confirmed the objective. Positioning of equipment was also verified. The rig has sufficient main power, and it is therefore not required for another generator. A plan for rig crew resources needed for installation has been created and shown to the verification team.

Equipment is checked by project manager and workshop supervisor/test responsible prior to mobilization to new project, but also when it arrives the workshop from previous project. The testing is carried out according to the RMR Test Procedure (FAT) and “hold point” checklist. A work order is generated in Fiix, and work parts are inspected and closed out after each task is done.

EDR presented updates on equipment and implemented improvement aspects, and showed specific examples related to SPM Maintenance system, subsea and topside equipment.

The verification team was impressed that EDR had established a risk assessment specific for Hemispheres. A summary of the job specific risks was reviewed in the verification meeting, and the verification team requested to see the main risk sheet.

A flowchart showing the process from customer call off to load out was presented. The flow chart shows the project owner, accountable and relevant resources, and procedures.

The operation on Hemispheres requires four EDR offshore representatives. EDR prefers to have two electricians and two mechanics onboard (one on each shift). As the start-up date on Hemispheres is not set, EDR cannot confirm the personnel matrix but assured that they have enough personnel for Wellesley's operation.

Required training matrix for personnel was reviewed but as personnel for Hemispheres has not been selected, the verification team could not verify the competence. EDR have control over training and competency in the Training Portal and Performance Appraisal System and has an equipped classroom in their office.

### **4.3 Track records and Lessons Learned**

EDR has had a good track record and low NPT for many years but experienced an increase in NPT when merging with IKM Cleandrill in 2020, mostly related to maintenance and equipment. An action plan to improve operational reliability was implemented late 2020 and the Company has had zero NPT on NCS the last six months. Management have been heavily involved in this process, introducing mottos such as “pay it forward” and “be prepared”, and implemented KPI on Synergi cards.

The RMR system was last installed on BGL in 2016. EDR presented two lessons learned from BGL:

1. Suction hose collapsed due to Gumbo in system. The investigation by IKM Cleandrill revealed that the existing suction hose had too low pressure rating. The type is no longer in use.
2. Tight access to hose reel. The reels were modified to ensure access from both sides and no NPT have been recorded after.

Wellesley have planned the Hemispheres operation with KCl/Glycol mud to reduce the risk of gumbo. If the system fills up with gumbo and large cuttings, the system will be backflushed to avoid discharge. If backflushing shows no effect, it will be evaluated to pull out of hole and flush with seawater with the bit.

WE have previously used a modified IKM MRR 300 system due to delivery problems of the MRR 500 system which was originally planned for. The modified MRR 300 system failed to deliver adequate flow, resulting in NPT as well as going back to seawater and sweeps, and returns on seabed. Calculations have been carried out to avoid pump failure on Hemispheres and the visit to the workshop confirmed that the planned RMR system will be used on Hemispheres. On the same operation, hoses between LARS and topside were backloaded by a different service company. Lesson learned from this is that RMR personnel should physically check the equipment ASAP on the rig to give time to mobilise new equipment to avoid NPT.

## 5 Findings

Findings are categorised as:

- Non-conformance (NC)
- Improvement Suggestion (IMP)
- Observation (O)

Non-conformances are classified as:

- Major (MA)
- Significant (S)
- Minor (M)

The reported non-conformances, improvement suggestions and observations shall be followed up as soon as possible and EDR is requested to **respond within 2 weeks** of receiving this report on how they intend to handle the findings and send Well Expertise the needed information.

### 5.1 Non-conformities

One (1) non-conformance was identified during the review, see Table 5-1.

*Table 5-1: Non-conformances*

NC No.	Description	Ref.	Responsible	Classification
NC-1	Updating procedures	ISO 9001, ref. /2/	HSEQ Manager	M

Some of the procedures were dated back to 2017 (e.g. Waste Management Procedure, ref. /3/) and some contained contradicting information (e.g. use of HMS Riskview, EcoOnline, SafeUse). ISO-9001:2015 states that the organisation shall ensure appropriate review and approval.

### 5.2 Improvement Suggestions

Two (2) improvement suggestions were identified during the verification and are described in the following sub-chapters. Identified observations are summarised in Table 5-2.

*Table 5-2 Improvement suggestions*

IMP No.	Description	Ref.	Responsible
IMP-1	Identification of human rights risks	The upcoming <i>Transparency Act</i> , ref. /4/.	HSEQ Manager/CEO

IMP-2	Inform operator about chemicals	<i>The Activity Regulation §66</i>	Project Manager
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### 5.2.1 IMP-1 Identification of human rights risks

Human rights have had increased focus in the industry. The Transparency Act enters into force July next year. This law entails that companies are required to identify and evaluate actual and potential negative consequences for fundamental human rights and working environment that the company has contributed to, included its subcontractors. Mitigating measures to reduce the negative consequences are also required to be established and in general, the company shall have knowledge about human rights in the industry they are operating in, the risk and how this is handled.

Human rights aspects are not a requirement yet, but a major focus area for operators.

### 5.2.2 IMP-2 Chemicals used on equipment

The operator is required to apply for usage and discharge of chemicals to the Norwegian Environment Agency (Miljødirektoratet). The application includes a list of all chemicals planned for the operation. Wellesley are dependent on input from suppliers. During the workshop visit, the verification team was made aware of grease used on the hose/wire. EDR informed that the grease has a "green" environmental category, and a revised application is therefore not necessary, but usage and discharge is required to be reported. HOCNFs are required for chemicals that will be discharged, e.g. grease on hoses, ref. the *Activity regulation §62*.

## 5.3 Observations

Four (4) minor observations were identified during the review and is described in the following sub-chapters. Identified observations are summarised in Table 5-3.

*Table 5-3 Observations*

O No.	Description	Ref.	Responsible
O-1	Risk matrix for Environmental aspects	Ref. /5/	HSEQ Manager
O-2	No due date set for the closing the job specific risks.	Job Specific Risks	Project Manager
O-3	WEC Report for Q2	-	HSEQ Manager
O-4	Name of work order system	Slide 13 and 24 in the audit presentation	-

### 5.3.1 0-1 Risk matrix for Environmental Aspects

EDR has made a good overview over the environmental aspects. Each aspect is given a score, but the score is not related to a risk matrix, so it is difficult to determine what the score is based on. In the evaluation sheet for each aspect, the score is given and clearly marked with a colour based on the score. Green is "low environmental aspect" and yellow is "medium environmental aspect". On the main page, score 1, "green colour" is defined as "less or no impact to the environment", and Score 2, "yellow," is defined as "moderate impact to the environment". The verification team suggest aligning these definitions. Also, the Hazardous waste aspect is given a score 1, but "medium environmental aspect".

### 5.3.2 Due dates for job specific risks

The verification team finds it very positive that a risk assessment for Hemispheres has been carried out. However, no deadline set was for closing the risks.

### 5.3.3 WEC Report for Q2

A meeting with the WEC is held quarterly, but the report form Q2 was not available on the HSE board in the workshop or in the office building. WEC meeting for Q3 was postponed due to vacation.

### 5.3.4 Name of work order system

Slide 13 states that "Fiicks" is used for work orders, but the flow chart on slide 24 illustrates that "Fiix" is used. "Fiix" is used in this report.

## 5.4 Follow-up actions

In addition to the findings in chapter 5.1-5.3, some follow up actions were identified in the verification, ref. Table 5-4. The follow up and closing of these actions will be handled between the contact persons in the respective companies.

*Table 5-4 Follow up actions*

A. No.	Follow Up Actions	Responsible	Deadline	Status
A-1	EDR to send SDSs for all chemicals used on equipment and in workshop on rig.	Knut Ludvigsen	05.11.2021	Closed
A-2	EDR inform about type of grease used on hose/wire, in addition to usage (kg) and applied discharge factor to be used for reporting. Send HOCNF for grease.	Knut Ludvigsen	05.11.2021	Closed
A-3	EDR to send Substitution list.	Knut Ludvigsen	15.11.2021	Open
A-4	Current contract is with IKM Cleandril. Both companies are still operating, need	Knut Ludvigsen/ Bernt Eikemo	-	Closed

	new entity. EDR notify when it is required to be updated.			
A-5	EDR to send Competency matrix for selected personnel on Hemispheres and CVs for supervisors. <u>Comment:</u> Will be sent when personnel are selected	Knut Ludvigsen	Before spud	Open
A-6	Check emergency telephone number for EDR. Include in Emergency Response Bridging Document.	Christina Rødne	Before spud	Closed
A-7	Consider having mud mats as contingency. EDR can buy from supplier (10-15k NOK). Check with marine department regarding seabed conditions during pre-lay. <u>Comment:</u> Not planned for as contingency, but EDR have included them in the shipment just in case they are required.	Giacomo Bonomo	Prior to mobilization of equipment	Closed
A-8	Send subsea layout. <u>Comment:</u> No comments from Dolphin Drilling Rig Manager	Knut Ludvigsen	05.11.2021	Closed
A-9	Send Working Environment mapping (WEAC chart) for the RMR unit, if available.	Knut Ludvigsen	05.11.2021	Closed
A-10	All personnel are required to finish two Dolphin QHSE courses (online). Once the personnel are decided, project manager notifies WE, and WE will send link to courses ASAP. <u>Comment:</u> EDR has established contact with Dolphin Drilling and has been put on the list	WE/ Knut Ludvigsen	Prior to mobilization of personnel	Closed

## 6 Conclusion

The verification team was impressed by material that was presented in the verification. EDR is a company with well-functioning HSE management and competence system. The impression is that there is a good HSE culture in the company. The decreasing NPT number and good HSE statistics shows great effort by all involved parties, including involvement by management.

None of the findings from this verification are considered critical for Well Expertise and the drilling of Hemispheres.

## 7 References

Ref. no.	Document
/1/	Enhanced Drilling, 2021. RIG1041 RMR Site visit Borgland
/2/	Standard Norge. Norsk standard ISO 9001:2015. Ledelsessystemer for kvalitet. Krav. Chapter 7.5/7.5.2
/3/	Enhanced Drilling, 2017. Waste Management Procedure
/4/	Transparency Act (Enters into force July 2022) <a href="https://lovdata.no/dokument/NLE/lov/2021-06-18-99">https://lovdata.no/dokument/NLE/lov/2021-06-18-99</a>
/5/	Enhanced Drilling, 7 E05-2020-01608 Environmental aspects Norway

## 8 Appendices

[Appendix A – Verification Notification](#)

[Appendix B– Received documents](#)

## Appendix A - Verification Notification

# Verification Notification Letter

DATE and TIME : 08.10. 2021, at 9.30 am – 16.00 pm  
WHERE : Enhanced Drilling's office  
TO : Enhanced Drilling  
ATT. : Cato Endresen  
E-MAIL : caen@enhanced-drilling.com  
OUR REF. : Riserless Mud Recovery System Review  
COPY TO : Christina Rødne, Giacomo Bonomo, Åse Pettersen, Callum Smyth, Helge Hamre, Lars Lilledal, Cato Endresen, Knut Ludvigsen  
E-MAIL : [morten@wellexpertise.com](mailto:morten@wellexpertise.com)  
MOBILE : +47 474 50 823

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### NOTIFICATION OF RMR-SYSTEM VERIFICATION ENHANCED DRILLING

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Dear Cato,

Enhanced Drilling (ED) will be providing Riserless Mud Recovery (RMR) system to Wellesley Petroleum. As part of the Audit, Review and Verification (ARV) plan for Hemispheres, a verification activity is planned in order to verify that the ED's Management System and organization is suitable and in accordance with applicable regulations and Wellesley's project requirements, as well as verifying preparation activities and readiness. This includes equipment and system set-up, interface with rig and competence, technical delivery and environmental performance.

#### Scope

The scope will cover Management system, capacity, competency, state of readiness, performance and experience transfer **related to Wellesley's drilling activity on Hemispheres**.

ED is asked to present information to cover the topics listed below. The verification team will ask questions and may require checks of records and documentation during or after the presentation.

- 1) Short company information/presentation
  - a) Organization chart, capacity and organizational risk assessment
  - b) Selection of personnel to support the Wellesley operation (impact of current market conditions, existing portfolio, tenders and resources available).
- 2) Introduction to ED's Management system:
  - a) Offshore safety statistics
  - b) Alerts from ED on equipment issues
  - c) Non-conformance reporting and follow up
  - d) Competence matrix, training and experience of selected personnel
  - e) Incident / accident follow up system (Notification/Emergency Response)
  - f) Environmental procedures & monitoring
  - g) Work on sustainability

- h) Implementation of human rights in management system and risk assessments
  - i) Other ESG initiatives
- 2) State of readiness for Hemispheres:
- a) Present installation plans and required resources on Borgland Dolphin
    - i) Load out plan and resources for installation
    - ii) Status on equipment
    - iii) Installation plan and layout of equipment
    - iv) Job specific risk assessment for Hemispheres (technical specs in line with work program) and simulations
    - v) Updates on equipment specs and improvements
    - vi) From customer call off to load out, explain the QA/QC checks
- 3) Track record and Lessons learned
- a) NPT associated with ED equipment or personnel
  - b) HSE Initiatives and activities for offshore personnel
  - c) Previous Borgland Dolphin experience incl. key issues and improvement items, rig up etc. Issues on other rigs?
  - d) Use of offset information
  - e) Involvement with mud/rig company
- 4) Workshop-area visit

### Timing

#### 08.10.21 at ED's offices. Indicative time plan:

09.30 – 10.00	Presentation of attendees, background for the review and general presentation of the companies (All, Part 1)
10:00 – 10:45	Introduction to ED's Management Systems (ED, Part 2)
10:45 – 12:00	Presentation of state of readiness (ED, Part 3)
12:00 – 12:45	Lunch
12:45 – 13:30	Presentation of Track record and lessons learned - Equipment (ED, Part 4)
13:30 – 14:30	Workshop visit 1 hour (All, Part 5)
14:30 – 15:00	Review Team Internal Summary (WE)
15:00 – 15:30	Review Closure Meeting (All)

Please invite relevant ED personnel.

### Request for information

Prior to the verification, and within 05.10.21, the verification team would like to receive the following documentation:

- Organogram
- QHSE statistics for NCS last 3 years (personnel and equipment)
- HSE Plan 2021
- Verification plan for 2021

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- Procedure(s) for training of offshore personnel
- Project Specific Competence and training documentation
- Environmental procedures
- Work on sustainability / ESG
- Human rights implementation
- Procedures for handling non-conformances relevant for the project
- Procedure for re-certification and maintenance of equipment
- Procedure for mobilization and de-mobilization incl. relevant Risk Assessments

**The verification team**

Morten Laget	Drilling Superintendent	Verification Team Lead
Christina Rødne	Env. & Sustainability Advisor	Auditor
Giacomo Bonomo	Senior Drilling Engineer	Auditor
NN	Wellesley	Observer

**Reporting**

The verification team will present a summary with observations and/or improvement items in a closing meeting at the end of the verification. The formal report will be issued within one (2) weeks after the verification.

Please confirm by e-mail ([morten@wellexpertise.com](mailto:morten@wellexpertise.com)) that date and timing for this verification is OK for required Enhanced Drilling personnel.

If need for clarifications related to this notification or the verification activity, please contact the undersigned.

Kind Regards



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**Morten Laget**

Verification Team Lead

Well Expertise AS

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## **Appendix B: Received documents**

- Organogram
- HSEQ Statistikk
- EDR Project HSE-Program 2021
- Status verification Plan 2021
- Training and Development Policy
- Training Procedure
- Competency Matrix
- Hazard Communication Program
- Waste Management
- Environmental Aspects Norway
- ESG Project description ESG
- EV 2020 Annual sustainability Report
- Diversity and Inclusion Policy
- Modern Slavery Policy
- Anti-bribery and corruption
- Non-Conformance Procedure
- Maintenance and Preservation – Control Container
- RMR and CTS Mobilisation Procedure
- RMR and CTS De-Mobilisation and Green-Tag Procedure